

Notice of Public Meeting
Thursday, June 9, 2022
10:00 a.m.

**BROADBAND
COMMITTEE**

*Door County Government Center
County Board/Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Correspondence**
5. **Public Comment**
6. **Approve Minutes** of the May 9, 2022 Broadband Committee meeting
7. **New Business (Review / Action)**
 - A. **Committee Charter Feedback from Email, approve**
 - B. **Survey Review**
 - C. **AON vs PON discussion**
 - D. **Make ready costs**
 - E. **Broadband Municipal Summit June 30 6:00 at ADRC building**
 - F. **Optical Communications Glossary of Terms**
<https://www.corning.com/optical-communications/worldwide/en/home/Resources/glossary-of-terms.html>

This meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person.

To attend the meeting via computer:

Please click the link below to join:

<https://us02web.zoom.us/j/85672014507?pwd=WVRrNmh2d2dEY1AzelNRR00rVC9oUT09>

Webinar/Meeting ID: 856 7201 4507

Passcode: 194713

Or by Phone:

Dial:1-312-626-6799

8. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
 - A.
9. **Sustainability Matters to be Considered**
10. **Legislative Matters to be Considered**
11. **Adjourn**

Members - If you are unable to attend, please contact:
Broadband Coordinator, Jessica Hatch
@ 746-2289, or email
jhatch@co.door.wi.us
We need a quorum to conduct business. Thank you.

Deviation from Order Shown May Occur

MINUTES
Monday, May 9, 2022
1:00 p.m.

**BROADBAND
COMMITTEE**

*Door County Government Center
County Board/Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

1. Call Meeting to Order

Meeting was called to order at 1:01 p.m. by Chairperson Hugh Zettel.

2. Establish a Quorum ~ Roll Call

Members present: Hugh Zettel, Jeff Miller, Robert Cornell, Kurt Kiefer, Nate Bell, Nate Smithson, Erick Schrier, Michelle Lawrie and Robert Kufirin. Absent: Brian Weiss.

Others present: Administrator Ken Pabich, Broadband Coordinator Jessica Hatch, Technology Services Director Jason Rouer, Supervisor Dale Vogel, and Admin. Assistant Lori Holtz.

3. Election of Vice Chairperson

Motion by Cornell, seconded by Bell, to nominate / elect Michelle Lawrie as Vice Chairperson. Motion carried unanimously.

4. Adopt Agenda / Properly Noticed

Motion by Kiefer, seconded by Miller, to adopt the agenda. Motion carried.

5. Correspondence: None.

6. Public Comment: None.

7. New Business (Review / Action)

A. Review of Finley Study and New North Study Packets

Committee members received a binder with copies of the studies. There should be an updated copy of New North by the next meeting.

For background, the Finley Study was commissioned through Door County Economic Development Corporation (DCEDC). New North commissioned its own study for its 18 county region, incorporating our study. They included a chapter for Door County.

B. Overview of County Map – for reference only.

C. Critical Elements; Costs, Grant Landscape Including Time Frames, Service Maps/Surveys

A copy of the Bertram and Nsight reports were provided.

A Municipality Summary was provided; Hatch will keep this updated.

D. Project Blueprint/Draft

We are trying to put together a blueprint / framework / workplan for what municipalities can be doing. Pabich explained that the County can provide information, but cannot recommend one provider over another. Communities need to review information, but make their own decision.

Discussion held:

- What are the tasks that the County staff can do to help municipalities accomplish their goals. Articulate what services the county can provide.
- Encourage sharing of information. Formalize communications with all municipalities.

E. Committee Charter Review

Administrator Pabich asked the Committee members for initial comments, and for edits via email before the next meeting so we can approve.

Discussion on CATS Committee and how they will rely on future fiber network.

Discuss, for website – seamless – information to all municipalities and entities, “a single storefront”.

8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

A. June Municipal Summit and Potential Meeting Dates

- Consensus by Committee to hold its regular meeting on the Thursday of the first few week of each month. Hatch will send out dates for the year.

- Looking at potential date of June 23 or 30 for a Summit. (municipalities, schools, medical, Destination Door)

B. Committee Charter, Provide Feedback for Edits Via Email Before the Next Meeting So We Can Approve and Adapt

- Communication strategy on next agenda.

C. County Blueprint

- Hatch will send the following to all Committee members:
 - Kurt Kiefer's presentation
 - Link to Finley presentation
 - Survey as a Word document.

D. Survey

- Can we get some info from the Finley Study – it's available to be utilized.

9. Sustainability Matters to be Considered: None

10. Legislative Matters to be Considered: Nothing at this time.

11. Next Meeting Date(s)

Thursday, June 9 at 10:00 a.m.

12. Adjourn

Motion by Schrier, seconded by Kufirin, to adjourn. Motion carried. Time: 2:35 p.m.
Respectfully submitted, Lori Holtz, Admin. Assistant.