

Thursday,
January 5, 2023
at 12:00 PM

TREATMENT COURT STEERING COMMITTEE

A SUBCOMMITTEE OF THE CRIMINAL JUSTICE
COLLABORATING COUNCIL

Door County Justice
Center
Jury Assembly Room
1209 S. Duluth Avenue
Sturgeon Bay, WI 54235

AGENDA:

1. Call Meeting to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes from last Meeting:
November 17, 2022 Treatment Court Steering Committee
5. New Business:
 - a. Social Contacts among Participants
 - b. Victim Panel Option
 - c. Community Service and Community Connection Policies
 - d. Updated Drug Testing Policy
 - e. Incentives and Rewards
 - f. Opening Verbiage for Judge
 - g. Other Treatment Court updates
6. Matters to be placed on a future agenda or to be referred to a Committee, Official or Employee
7. Next Meeting date: Thursday, January 26, 2022.
8. Adjourn

To mitigate the impact of COVID-19 this meeting will also be conducted by teleconference or video conference.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86036768906?pwd=bEZER3U1bzBIYTcyQ1EyTTRFQm8zQT09>

Webinar ID: 860 3676 8906

Passcode: 507120

Or Telephone:

1 312 626 6799

Deviation from the order shown may occur

In compliance with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of County Clerk at 920-746-2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

AGENDA Posted: _____, 2022 by _____

Door County Treatment Court Steering Committee Minutes

(A Subcommittee of the Criminal Justice Collaborating Council Committee)

Meeting held Thursday, November 17, 2022

Held at the Door County Justice Center

Note: These minutes are subject to review and approval of the Treatment Court Steering Committee

1. **Honorable Judge David L. Weber called the meeting to order at 12:03 p.m.**
2. **Present:** Amy Lehman, Lisa Barnaby, Eric Habetler, Kelsey Christensen, Joe Krebsbach, District Attorney Colleen Nordin, Honorable Judge David L. Weber, Sara Siefert, Donna Altepeter, Shannon Viel, Dr. Steven Seyfer, and Sheriff Tammy Starnard.
3. **Adopt Agenda for this meeting:** Motion by J. Krebsbach, seconded by S. Siefert to adopt the agenda. Motion carried by unanimous voice vote.
4. **Approve Minutes from Last meeting:**
Motion by S. Seyfer, seconded by C. Nordin. Motion carried by unanimous vote.
5. **Old Business:**
 - a. **Presenting Treatment Court to Local Employers:**
D. Weber scheduled presentation for the Economic Development Corporation on November 30th at 9:00am
 - b. **Visit to Outagamie Court: December 1, 2022 via Zoom:**
A. Lehman to send out link to Treatment Court Team to participate
 - c. **Community Service Options for Participants:**
Committee discussed purpose of community service for sanction or connection and what language to utilize to differentiate. A. Lehman and K. Christensen to assess places for community service and connections and proposed language as well as reaching out to other Treatment Courts for further information.
6. **New Business:**
 - a. **Requirement of Participants to Engage in Job Center:**
To be done on a case by case basis as ordered or recommended by the Judge within Court..
 - b. **Exploring Other Drug Testing Options in Add:**
Policy for testing is not specific to UAs; as a result, the court may choose the test on a case by case recommendation.
 - c. **Other Treatment Court Updates:**
 - i. Credentialing for UA's with other agencies: Training and credentialing will be added to contracts for other agencies
 - ii. Recognition of improvements: adding a case manager to improve reporting and documentation, utilizing affirmations of sobriety, productivity, and legality by Judge D. Weber, maturation of the Court by decrease in termination responses to participant behaviors, and looking for new participant referrals.
 - iii. Holiday Calendar: December 27th to be a lunch for participants in Phases 1-3 and voluntary participation for Phases 4-5; to be held in the Jury Assembly room from 12:30-1:30 PM. January 3rd Court for Participants in Phase 1-2. Staffing to occur at 12:00 PM followed by Court at 12:30 PM.
7. **Next Meeting Date:** Thursday, December 15, 2022 at 12:00pm.
8. **Adjourn:** Motion by S. Siefert, seconded by K. Christensen to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 1:05 p.m.

Respectfully submitted by Kelsey Christensen, Court Services Coordinator

Community Engagement Activities

Throughout Treatment Court, participants will be required to participate in community engagement activities. The purpose of these activities is to enable participants to foster positive connections within the County. These connections will provide opportunities for participants to engage in healthy and positive relationships with others in the community and gain knowledge of positive community events to participate in to support their recovery. The following is a suggested list of community engagement activities:

- Helping at a walk/run support benefit
- Ringing bells (Salvation Army)
- Assisting with a food drive/pantry

Community Service Activities

Throughout Treatment Court, participants may be required to participate in community service activities as a sanction for a violation. The purpose of the activities is to provide the participant with the ability to give back to others and/or the community in a form of making amends. The following is a suggested list of community services activities:

- Picking up garbage and/or other debris from the side of the road
- Clearing snow at a designated area
- Raking leaves at a designated area
- Moving items at Habitat for Humanity

Phase 3: Community Connections Opportunity

Upon establishing stability within Phases 1 and 2 of Treatment Court, participants within Phase 3 of Treatment Court will be provided with the opportunity to participate in an approved outing, activity, or class to foster connections within their community and develop further skills in support of their recovery. This is a voluntary opportunity by the participant to choose an outing, activity, or class to attend with the Case Manager and/or another Treatment Court Provider; the outing, activity, or class must take place within Door County and be no longer than 3 hours in length. The following is a list of suggested outings, activities, and classes:

- Completing an art class or project
- Touring a local art studio
- Taking a walk at a local State or County Park
- Going to a local farmer's market
- Participating in a yoga class
- Going thrift shopping
- Attending an orchard and picking fruit
- Touring a light house
- Attend a performing arts/theatre show
- Visiting a Door County Museum or historical landmark
- Participating in a crocheting or knitting class
- Participating in a kayak tour
- Miniature golfing

Drug Testing:

Door County Treatment Court participation requires random drug and alcohol testing to determine compliance with the rules of the Treatment Court Program. Tests are random and occur a minimum of two times per week throughout the participant's entire program. Participants will select a two-hour daily time slot to conduct their drug test; you will be notified to conduct a test through a text message and/or email two hours ahead of your selected time slot in which you are to report for testing for that day. In keeping with best standards, testing is done at the Door County Jail and observed by trained jail deputies.

In order to conduct drug tests outside of the predetermined and selected time slot, participants must communicate with the Door County Treatment Court Case Manager to obtain prior approval. This approval must be made 48 hours in advance of the day in which the participant would like to complete their potential drug test outside of their time slot. In emergent situations such as medical and/or poor travel conditions due to weather, the participant is still expected to communicate with the Door County Treatment Court Case Manager to provide notice of the emergent situation preventing them from completing their drug test during their scheduled time slot. This contact must be made as soon as possible; if this is outside of regular business hours, it should be made by phone via a phone call or text message. The participant is still expected to complete a drug test within the same day of their notice to conduct the random test.

Positive tests can be challenged for verification and confirmation at the participant's request. You will be required to pay for this additional cost if the test returns as a confirmed positive. Probation agents and treatment providers may also provide drug and/or alcohol screening as necessary per DOC policies and procedures. You may also be required to utilize monitoring devices where necessary. Use of monitoring devices will be based on alcohol and drug use history.

Incentives and Rewards Ideas

Kudos Cards



- Cards that give recognition to the participants for doing something positive
- Any team member can present a card to a client
- This can be done during the week at appointments, or in court
- Team members present card to the client and take the time to explain the behavior that is being rewarded, why, and how continuing will help them now and in the future.
- Receiving a card allows them to pick a small gift from the “treasure box” that will be an immediate reward in court
 - (ex: Candy Bars, key chains, bracelets, pens, pencils, etc.)
- They are also eligible to add their name to the raffle box. Raffle will be drawn quarterly
 - Raffle will be \$50 gift card to a place of their choosing or Door County gift certificate
- Examples of reasons cards can be presented:
 - Attending all appointments, immediate honesty from clients, group participation, showing support of other treatment group members, making good choices, overcoming a hard challenge, asking for help, etc.

Decision Dollars or Weber Bucks



- Only given by the judge in recognition of participant exemplifying positive decisions and behaviors
- Decision dollars can be used in the Treatment Court Store
- Treatment Court Store would be in the locked cabinets of the Court Services upstairs office.
- Participants can stop after court to make a purchase or they can bank dollars for larger priced items
- Store items would vary in value. Some examples are:
 - Chocolate, candy, granola bars, gift cards, gift cards, flashlights, manicure sets, books, laundry detergent or other household items, mittens, hats, presents for participant's children, etc.

Phases on Boards

Have two white boards instead of the one. Each participant would have their own magnet that they can decorate. The magnet would continue to hold their fishbowl sticker charts. However, the difference would be that the board would have sections for each Phase. When someone Phases Up, they would move their magnet and sticker paper to the next Phase.

Bingo

- Sample of a board below. The case manager would keep the boards and participants would need to provide proof to case manager to have a space marked off.
- Bingo Cards would advance in ideas as a person progresses through the Phases
- For each “Bingo” achieved the client would receive small gifts or small gift card rewards.

Recovery Court’s Bingo Incentive Orientation, Phase 1 and Phase 2

B	I	N	G	O
Attend treatment on time (by phone or virtual)	Did a workout, walk or yoga two times in a week	Attend 3 online support groups a week	Engaged in meditation twice in one week	Attended treatment groups by phone or virtual All week
Added one person to healthy support network	Demonstrated asking for help two times	Made a gratitude list	Attended probation appointment by phone or virtual	Reached out to a medical provider when needed
Called into UA line daily for 1 week	Made a coping skills list	Free	Was honest when it was hard to be	Checked in with a Peer Support person 1 time
Attended probation appointments by phone or virtual 2 times in a row	Wrote in journal 3 times in one week	Attended 2 online support groups a week	Reached out to a healthy support when struggling	Clearly demonstrating use of skills learned in treatment
Remained in sober, supportive housing situation.	Deleted phone numbers/social media attached to a negative influence	Demonstrated taking accountability	Attended on-line support group 1 time	Submitted UA when required

Each square = 1 point

A Bingo (5 in a row) = 10 points

Please show documentation! Points will add up and be turned in for gift cards or other prizes!

15 points = \$10 gift card

30 points = \$25 gift card

Recovery Court's Bingo Incentive Phase 3 and 4

B	I	N	G	O
Attend treatment 4 times in a row on time (by phone or virtual)	Did a workout, walk or yoga three times in a week	Attend 3 online support groups a week	Engaged in meditation twice in one week	Attended 5 treatment groups by phone or virtual
Added two people to healthy support network	Demonstrated asking for help two times	Made a gratitude list twice a week for two weeks	Attended probation appointments by phone or virtual 2 times in a row	Reached out to a medical provider when needed
Called the UA line 2 weeks in a row every day	Made a coping skills list	Free	Was honest when it was hard to be	Checked in with a Peer Support person 3 times
Attended probation appointments by phone or virtual 4 times in a row	Wrote in journal 3 times in one week	Attended 2 online support groups a week	Reached out to a healthy support when struggling	Clearly demonstrating use of skills learned in treatment
3 self-care activities	Deleted phone numbers/social media attached to a negative influence	Demonstrated taking accountability	Submitted all required UAs for 3 weeks	Attended 5 online support groups in a week

Each square = 1 point
 A Bingo (5 in a row) = 10 points
 Please show documentation!

Points will add up and be turned in for gift cards or other prizes!

15 points = \$10 gift card
30 points = \$25 gift card

Fishbowl Update

Do we update our fishbowl process? Right now, we have it that the participants need to earn 5 stickers in order to receive a gift card. We could change this process by:

Making it a Raffle:

Instead of the five stickers, each person puts their name in a bowl. After each court a name is drawn to decide who wins a gift card that day

Wheel of Sobriety:



- Instead of fishbowl stickers, participants who are eligible that week can spin the wheel to win a prize.
- Prizes vary from praise, written encouragement cards, standing ovations, chance to go first in court, chases to spin again, gift cards, coffee, picking something from the “treasure chest”